

Summary of LBC Risk Assessment (Covid Specific) 06.08.20

LBC Risk Assessment 2020 in place.

Controlled opening of the Centre bookshop, reception, limited meditation and yoga classes. Maximum number of people at any event in the main shrine room 26 (10 Team, 16 participants), in Breathing Space 14 (2 team, 12 participants).

Government guidance on re-opening of places of worship is available here:

<https://www.gov.uk/government/publications/covid-19-guidance-for-the-safe-use-of-places-of-worship-from-4-july>

Government guidance on working safely in shops is available here:

<https://www.gov.uk/guidance/working-safely-during-coronavirus-covid-19/shops-and-branches>

Government guidelines for safer travel is here:

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

What are the hazards?	Persons at risk?	Actions taken
Virus transmission around entrance to centre	Public / Team Members	<ul style="list-style-type: none"> • 2 metre markings outside the Centre • Centre doors open 20 minutes before the activity is due to start • Team member in Courtyard to welcome and guide people as necessary • Cleaning door handles and exit buttons daily • Signage reminding everyone to wash hands on entry and exit, and hand sanitiser provided
Virus transmission through the air within centre	Public, Centre Workers and Team Members	<ul style="list-style-type: none"> • Mitigated through social distancing (SD), good ventilation and limiting numbers of people at the centre at any one time • Good signage in place reminding people of SD • Receptionist and team members wearing visor / face coverings • All members of public wearing face coverings when indoors at the LBC, in all areas • Team and volunteers trained prior to opening /event • The Centre will report any instances of someone who has been working or the attending getting Covid 19: PHCov19@towerhamlets.gov.uk • The Centre will do all it can to support the Test and Trace programme as necessary. • One way system through the centre. On the ground floor: Small Shrine Room (SSR) doors open. Pathway in via the cloakroom, the main entrance to SSR. Pathway out via the Small Shrine room, then cloakroom out. In Breathing Space we will use ante room as a cloakroom, and decommission the cloakroom for public classes

		<ul style="list-style-type: none"> ● Removed sofas and chairs in Mural room so that remaining chairs are 2 m apart ● Mats, cushions and chairs set in the Main Shrine Room (MSR) and Breathing Space all 2m apart ● Event screened live in Mural room to facilitate greater SD where necessary ● Team Members at reception, foyer, cloak room, mural room and shrine space directing people and ensuring SD ● One urinal and basin in mens + 1 basin in women's toilets put out of use to ensure SD ● Max of two people in toilets at any one time. Sign for both men's and women's toilets ● Breathing Space toilets made available for use where necessary ● Foyer door hooked open at start and end of the event ● Window in the kitchenette open ● Air con / ventilation system in MSR and BS on for the events
Virus transmission through surfaces	Public, Centre Workers and Team	<ul style="list-style-type: none"> ● Centre clean prior to event with particular attention to high touch areas - door handles, reception desk, card machines, tap handles, exit buttons ● Signage at entrance to remind people to use wash hands / use hand sanitiser upon entry. Receptionists to prompt visitors ● Hand sanitiser, soap, hand towels in place in reception, toilets, kitchenette. ● No refreshments will be served, no tea breaks at public classes. All cups locked away ● Mats and cushions laid out and put away by team (with sanitised hands). Everyone reminded to wash hands upon entry and exit to minimise transmission through handling of mats and cushions. ● Centre cleaned at the end of the event with particular attention to high touch areas - door handles, reception desk, card machines, tap handles, exit buttons
Virus transmission from Team to Public	Public and Team Members	<ul style="list-style-type: none"> ● Team Members who have Covid symptoms not to support the event ● Team to be briefed in Team Meeting re running event and following Government guidelines
Virus transmission from Public to Team	Public and Team Members	<ul style="list-style-type: none"> ● Participants who book on the event to be sent a confirmation email and attendance guidelines including the importance of staying away if they develop Covid symptom, guidelines about travel and the importance of SD, hygiene and wearing face coverings at the Centre. ● Information on website / regular emails re phased re-opening ● Strongly encouraging payments or donations to be made by card ● Team to guide people as necessary
Virus transmission during yoga classes	Public and Team Members	<ul style="list-style-type: none"> ● Limit numbers so that 2m distance is maintained ● Yoga teachers not giving physical adjustments, only verbal adjustments - use a mat plan if necessary, maintaining 2m distance between themselves and student wherever possible ● Ventilation system always on, reminding students to breathe gently ● We're asking all students to bring own yoga mats and props. if someone turns up without a mat, we will lend them one, and they have to wipe down the mat with an antibacterial wipe before and

		after the class <ul style="list-style-type: none">• We're asking all students to arrive changed as per government guidelines, minimise use of loos• All classes to be taught without the use of props
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At the end of the sessions we will review how the event went to improve systems, signage and communications as necessary.

We're constantly monitoring and reviewing government guidelines and will adjust our risk assessments and mitigating actions accordingly.